

## 2021 Intensive Course Code of Conduct

The International Landscape Lighting Institute strives to create a professional and inclusive environment at the Intensive Course for all our attendees, visitors (who may include corporate or individual ILLI members), mentors, and sponsors.

First and foremost, ILLI is there to provide a learning environment for all attendees. To create a valuable experience for everyone, it is important to maintain appropriate conversations by being professional, courteous and respectful to all.

We welcome attendees from many different employment positions who have a wide variety of experience in lighting. Come with an open mind. We believe everyone can learn something at the Intensive Course, even if someone has years of experience.

If you sell, distribute, manufacture or otherwise market a product, service, or program please refrain from using ILLI as a platform to promote your company. Only those sponsors who are participating in the roundtable, lunch or dinner promotional times set aside for such a purpose, may engage in marketing and promotional messages at that time.

We ask that sponsors be respectful of other sponsors and do not encroach upon the presentations of other sponsors.

We pack a lot into the schedule so we ask attendees to be on time for the lectures and actively participate in the field work to ensure a positive experience for everyone.

Refrain from disparaging remarks about the equipment especially equipment from a competitor. It is a learning experience to work with equipment which you may not be familiar or is not manufactured by the company you work for. The course is about design and offers a chance to work with a variety of equipment. We may not have every option available for the class, but ILLI is grateful for the equipment we have.

We ask that everyone be mindful of our host site, their rules and policies. This includes smoking, alcohol and drugs. Drugs legal in some states may not be legal in all states and are not welcome at ILLI.

Failure to adhere to our code of conduct may result in being asked to leave the course.